

OCA FILE

RECPT #

Record

CONGRESSIONAL AFFAIRS

86-0605

FYI

25 February 1986

MEMORANDUM FOR: All OCA Employees

FROM: AO/OCA

SUBJECT: Access to Capitol Hill Grounds

My contact in the Office of the Sergeant at Arms of the Senate advises me that anyone requiring access to the Capitol must have proper identification (Agency credentials - not ID Card), if they have to park there they must have a parking permit issued by the Office of the Sergeant at Arms. In the case of the Motor Pool drivers, or anyone else driving to the Capitol dropping off or picking up someone, they must have the office they are visiting call the Sergeant at Arms office and get approval for them to drive in front of the Capitol. They will not be allowed to park, or even wait, just drop off or pick up and leave.

The Motor Pool has been advised to request Agency credentials for all of their drivers immediately. I am negotiating with my contact at the Sergeant at Arms office to attempt to replace the "lost" parking permit, and I am also trying to get more - this is not looking too bright at this point, but I'm doing my best.

STAT